

# **Sparkle Family Liaison Officer**

**Hours of work:** 22.5 hours per week, Wednesday to Friday, 9am-5pm

**Salary:** £14,590 per annum

**Contract**: Permanent

**Base:** Serennu Children’s Centre

**Location:** Across Gwent (with travel across multiple sites)

An exciting opportunity has arisen for a Family Liaison Officer (Part-Time) to join the team at Sparkle.

Sparkle (South Wales) directly supports children and young people with disabilities and/or developmental difficulties, and their families, across Gwent. Sparkle is the charity partner of three Children’s Centres in Gwent, providing services from the Centres and community venues across five local authorities. The guiding principle for Sparkle is to ensure that children and young people with disabilities and/or developmental difficulties, and their families, are fully supported and able to participate in valued childhood experiences, with access to the same range of opportunities, life experiences, activities and community services as any other child and their family. We achieve this by running specialist leisure clubs, swimming lessons and cinema screenings for hundreds of children a week, and supporting 2,000 parents, carers and professionals via our Family Liaison Service.

You can find out more at [www.sparkleappeal.org](http://www.sparkleappeal.org)

The post holder will work alongside with the existing Family Liaison Officers, and in partnership with key stakeholders including the health board, social services, education, parents and children/young people to develop sustainable enhanced services across Gwent.

The post holder will act as a first point of contact for all families with respect to any enquiries they may have with regard to services or leisure activities that children and young people require and they will be required to actively seek out parents who are struggling or in need of support.

The successful candidate will be committed, dynamic, flexible, passionate and empathetic with exemplary communication skills and the ability to support parents with diverse issues.

If you are up for the challenge and possess the required skills for this role then apply now! To apply for this role, please download a job application from our website and email it to [recruitment@sparkleappeal.org](mailto:recruitment@sparkleappeal.org)

For more information about Sparkle and to locate our job applications, visit our website:

🔗 <https://www.sparkleappeal.org/about/vacancies>

Sparkle reserves the right to close applications after 24 hours should sufficient applications be received; therefore, we suggest interested candidates apply early.

Please note that the job will close on Friday 31st October, at 5pm.